SEMI-ANNUAL REPORT 2023

Department:

Submitted by:

Background Introduction

Statistical Data

<u>Statistical Data</u> (Example below: This may not pertain to your department, but you should have some statistics for your department. You can also add if you have any major continued changes in services due to COVID-19)

--VISITS-- ---EXAMS---

2022 (6 mo.)

2023 (6 mo.)



2023 Department Goals and Objectives (Progress)

Your goals should be specific, measurable, achievable, relevant, and time bound (SMART) Method

Goal 1	11:	
	Objective 1:	
	Progress:	
	Objective 2:	
	Progress:	
	Objective 3:	
	Progress:	

(Add additional Goals and Objectives as needed)



Top 3-5 Suggestions/Solutions that Would Benefit Your Department in Achieving Objectives			
1:			
2:			
3:			
Barriers/Challenges			
Operational Barriers			
2) Operational Challenges			
a. Resources			
b. Staffing			
c. Technical			
d. Time Management			



3) Work/Life Balance Barriers/Challenges

GAPS Analysis
Define what is important in your department:
Analyze where you are now and where you want to be by the end of the year:
Establish a strategic plan to close the gaps by the end of the year:
Accomplishments

1)