



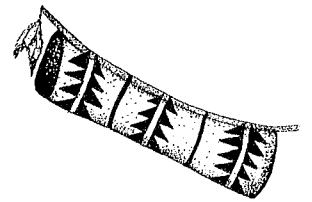
HOOPA VALLEY TRIBAL COUNCIL

Hoopa Valley Tribe

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Chairman Joe Davis

Memorandum

DATE: August 29, 2023

TO: All Department Managers

FROM: Jason Jackson-Reed, Executive Assistant

CC: HVTC

RE: Out of the Office on Paternity Leave

I will be out of the office on Paternity Leave from 8/29/2023 to 09/03/2023. During this time, I will be with my family as we welcome our new child, Prince Yuupthukirar Jackson-Reed. Please respect this short but essential leave.

Please contact Jolene Hostler, Administration's Office Clerk at (530)625-4211 ext. 395 or email hvtadmnclerk.jh@gmail.com if there is a time-sensitive signature needed, an elder in need of a resource, or a dire need to speak with the Chairman.

Thank you.