



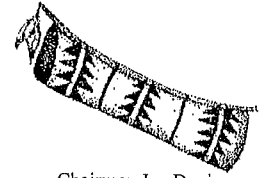
HOOPA VALLEY TRIBAL COUNCIL

Hoopa Valley Tribe

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Chairman Joe Davis

MEMORANDUM

RECEIVED

DATE: November 16, 2022

NOV 18 2022

TO: Department Managers

K'IMA:W MEDICAL CENTER

FROM: Joe Davis, Chairman *Joe Davis*

RE: Thanksgiving Eve Administrative Leave

Whether we are traveling, preparing for visitors or prepping meals, we often find our schedules full during the holidays.

All Hoopa Valley Tribe Employees will have at least a little extra time for these activities as all offices will close at 12 p.m. on Wednesday November 23rd. All employees will be granted administrative leave for that half day.

I hope you all have a Happy Thanksgiving with your loved ones!